

Residential Parking Permit (RPP) Program
 San Marcos Neighborhood Commission
 Proposed Draft – August 2013

<p>Purpose./Scope::</p>	<p>To alleviate chronic levels of commuter or non-resident parking along streets with adjacent residential properties. The desired result of the RPP Program is to increase the amount of on-street parking available to residents and their guests while balancing the needs of others who desire to park along the street. The program does not guarantee or assign specific spaces for residential vehicles, and the regulation of parking through the RPP Program shall be the least restrictive that best mitigates the problem.</p> <p><i>Talking point: The RPP Program is intended for single family housing and small rental properties (four plex or smaller). Multi-family housing complexes and apartment buildings larger than a four plex are required by building code to provide off street parking for residents and guests.</i></p>
<p>How to initiate?</p>	<p>The request for a RPP must originate from a resident or owner whose residential property abuts the requested street segment. The requester must be willing to:</p> <ul style="list-style-type: none"> - Be considered the requester of record and act as the primary contact for the request - Be responsible for gathering a signed petition by 60% of all single family houses and four plex or smaller rental properties located within the designated permit area
<p>Who manages the program?</p>	<p>The RPP Program Coordinator will be determined by City Administration/staff.</p> <p><i>Talking point: It is suggested the process be simple where residents work with one department for the RPP Program.</i></p>

Process?	A petition must be signed by a resident or the owner of 60% of the residences abutting the side or sides of the street block or blocks for which the zone is requested. The petition will include the street name, block number (s), proposed regulation, and hours of regulation.
Who pays for the associated costs of permits and signs?	Permits – Residents Signs – City
How many permits per residence and costs?	<p>Any individual wishing to receive a Resident Permit will be required to complete an application. The application verifies each individual lives in a residential parking zone.</p> <p>Resident and Guest permits are valid for one year.</p> <p>Resident Permit - \$5.00 for each permit</p> <p>Guest Permit - \$5.00 for each permit. One Guest Permit will be issued for each Resident Permit with a maximum of two Guest Permits per residence.</p> <p>The combined total number of Resident and/or Guest Permits for each residence is limited to five permits per year.</p> <p>One Day Pass- \$0.10. A One Day Pass is for a special event at a residence. Limit of 20 per month. More than twenty must be approved by the RPP Coordinator. Approval is not guaranteed.</p> <p>Temporary construction permits lasting less than 45 days can be requested for vehicles of workers</p> <p><i>Talking points: Permits are valid for a calendar year and not prorated. For consideration is dividing the calendar year where some permits run January – December and others July – June so the RPP office is not inundated at one time.</i></p>

	<p><i>All permits/passes include the address to which the permit is issued.</i></p> <p><i>The Resident Permit is affixed to a windshield.</i></p> <p><i>The Guest Permit is a hangtag.</i></p> <p><i>Resident Permits may be replaced for bought or traded vehicles at no charge provided the original resident sticker is returned at the time of the request.</i></p> <p><i>Guest Permits are not replaced if "lost" because they are prone to abuse.</i></p> <p><i>Day Passes are issued by the RPP Coordinator.</i></p> <p><i>The resident contacts the RPP Coordinator at least 1-2 days in advance to obtain Day Passes, which are printed on unique bright paper plus the City seal or stamp to avoid unauthorized duplication.</i></p> <p><i>The Day Pass is dated and placed on the dash of the vehicle.</i></p> <p><i>The RPP Coordinator has the flexibility to work with a resident who may need more than 20 passes per month because they host civic meetings, community gathering, etc.</i></p> <p><i>The purpose of the RPP Coordinator issuing Day Passes is to keep track of how these are used to reduce abuse and add flexibility when needed.</i></p> <p><i>Temporary construction permits are issued by the RPP Coordinator on an as needed basis.</i></p> <p><i>The expectation is the RPP Coordinator works with residents to regulate parking with the least restrictive means that best mitigates the problem.</i></p>
<p>Hours and who enforces?</p>	<p>The days of the week and the times of those days when commuter or non-resident parking is desired to be regulated.</p> <p>Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. – Parking Enforcement.</p> <p>All other hours – SMPD based on officer availability</p>
<p>Citation or tow?</p>	<p>Citation only</p>

Will RPP negate current “No Parking” areas?	No. Streets currently designated as “No Parking – Tow Away” as a result of a neighborhood survey will remain unless the neighborhood, by survey, converts to the RPP.
Can one side only of a street be considered for RPP?	Requests for RPP include both sides of a street segment. Where no residential units exist along one side of a street segment, then the other side of the street segment with residential units may be considered singularly. Requests for only one side of a street segment or partial segments will be considered in special circumstances and evaluated on a case by case basis.
Removal or modification	The request for removal or modification of RPP is the same process as initiating RPP.

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