



The Library Board convened in a regular meeting on April 22, 2019 at 625 E. Hopkins St. in San Marcos, Texas.

Chair was absent and Vice Chair Joan Nagel called the Board Meeting to order at 5:50 p.m.

Board Members in Attendance:

Joan Nagel, Kathryn Brady, Ann Whitus, and Joanne Engel

Board Members absent:

Jayne Baker, Lauren Mikiten, and Martha Moore

Staff in Attendance:

Library Director, Diane Insley

1. **CITIZEN COMMENT:** none

2. **APPROVAL OF MINUTES from March 25, 2019:** Approved as written by Joanne Engel with second by Ann Whitus and all in favor.

3. **WELCOME TO NEW BOARD MEMBER Ann Whitus.** It should be noted that Ann has completed all required documentation and received a copy of the Bylaws.

4. **UPDATE ON DESIGN/BUILD contract negotiations.** After the second round of evaluations, the team of PGAL (architects) and J.E. Dunn (builder) were ranked at the top. Our project managers, Jacobs has begun negotiation. It is expected that terms will be favorable and the contract will be presented to City Council on June 4, 2019.

5. **REPORT ON WORKFORCE DEVELOPMENT.** City Council has set priorities for the FY2020 Budget and Diane will be leading this Strategic Goal. An additional librarian has been requested in the budget in order to meet goal. We will not know if position is funded until later in the budget process. The library already has many workforce classes, programs, and services. In April, a series of Saturday classes were well attended. The Microsoft Staff certification program taught by Community Action at the Library started with 14 students.

6. **FRIENDS OF THE LIBRARY.** The spring booksale made \$4,339. The next fundraiser will be the Spelling Bee at Aquabrew on May 23rd.

7. **APPROVAL OF MEETING ROOM POLICY.** Approved as written by Joanne Engel with second by Kathryn Brady and all in favor.

8. **DIRECTOR'S REPORT.** Circulation statistics are flat, program attendance is up. Summer Reading Program kick-off is June 7th from 9-1 if anybody would like to volunteer to help. If funding is

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approved, the library will have free dance classes taught by TxState dance majors. Staff attended many community events including several visits to Kissing Tree to give out cards and information.

- 9. ADJOURN. Meeting adjourned at 6:20 p.m. with a motion by Joanne Engel, second by Ann Whitus and all in favor. The next meeting will be Monday, May 20, 2019 at 5:30 p.m.**

Staff Liaison: Diane Insley

Board Secretary: Kathryn Brady (substitute)