



**City of San Marcos**  
**Regular Meeting Minutes**  
**Parks and Recreation Board**  
**February 16, 2023 5:30 pm**

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**I. Call to Order**

The meeting was called to order at 5:34 pm by Board Chair Alex Vogt

**II. Roll Call**

**Board Members Present**

Amanda Hargrave  
Cherif Gacis  
Diane Phalen  
Hilary Taylor  
Mitch Hoffman  
Alex Vogt  
Ryan McGillicuddy

**Board Members Absent**

John Hardy  
Robert Watts

**Staff Present**

Jamie Lee Case, Director  
Valerie Valdez, Administrative  
Coordinator

**Citizen Comment Period:** Persons wishing to speak during the citizen comment period please submit your written comments to [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov) **no later than 12:00pm on the day of the meeting.** The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory, or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.

- Dr. David Joyner, P.E., gave a brief overview of the changes that have been made to the Palace Way Park development proposal. He stated he was available for comments and questions.

**III. PRESENTATION**

1. Receive a Staff presentation regarding the Habitat Conservation Plan Program and how it is implemented within our riverfront parks as well as information regarding the US Army Corp of Engineers Restoration Project.
  - Mark Enders, Habitat Conservation Plan Manager, gave a presentation on the Edwards Aquifer Habitat Conservation Plan to the board.
  - The plans included how to protect endangered species in the San Marcos & Comal River systems, Establishment of River Access points, Riparian Restoration, Aquatic Vegetation Mapping, and EAHCP Spring flow protection measures.
  - Diane Phalen requested Mr. Enders share this presentation with new board members.
2. Receive a brief presentation from the San Marcos Greenbelt Alliance of the proposed kiosk and information panels to be installed at the River Recharge Natural Area

trailhead following approval by Texas Commission on Environmental Quality – Edwards Aquifer Protection Program.

- John Craddock presented to the board.
- Note: Hilary Taylor left the meeting at 6:30 PM
- John Craddock shared an informational drawing to be placed on a wooden kiosk to educate the residents of the River Recharge Natural Area.
- Alex Vogt suggested sharing the information in Spanish and English.
- Bert Stratemann shared that the city staff has educational programs throughout the year for residents to properly dispose of any contaminants.

## MINUTES

3. Consider approval, by motion of the January 19, 2023, Regular Meeting minutes.

**A motion was made by Ryan McGillicuddy, seconded by Diane Phalen, to approve the January 19, 2023, Regular Meeting minutes.**

**The motion carried by the following vote:**

For: 6 - Amanda Hargrave, Cherif Gacis, Alex Vogt, Mitch Hoffman, Diane Phalen, Ryan McGillicuddy

Against: 0 -

Absent: 3 - Robert Watts, Hilary Taylor, John Hardy

## ACTION

4. Consider approval with conditions, by motion, of a request by David Joyner, P.E on behalf of Palace Way Partners for the dedication of 2.515 acres of parkland to be privately owned and maintained by the Homeowners Association, and a Fee-in-Lieu of Parkland Dedication in the amount of \$26,366.55.

**A motion was made by Alex Vogt, seconded by Ryan McGillicuddy, to approve the request by David Joyner, P.E on behalf of Palace Way Partners for the dedication of 2.515 acres of parkland to be privately owned and maintained by the Homeowners Association, and a Fee-in-Lieu of Parkland Dedication in the amount of \$26,366.55.**

**The motion carried by the following vote:**

For: 4 - Cherif Gacis, Alex Vogt, Mitch Hoffman, Ryan McGillicuddy

Against: 2 - Amanda Hargrave, Diane Phalen

Absent: 3 - Robert Watts, Hilary Taylor, John Hardy

5. Consider approval, by motion, of a request by David Joyner, P.E on behalf of Palace Way Partners for acceptance of a Fee-in Lieu of Parkland Dedication of \$91,080 for a manufactured home rental community located at 4087 SH-21.

**A motion was made by Alex Vogt, seconded by Ryan McGillicuddy, to postpone indefinitely a request by David Joyner, P.E on behalf of Palace Way Partners for acceptance of a Fee-in Lieu of Parkland Dedication of \$91,080 for a manufactured home rental community located at 4087 SH-21.**

**The motion carried by the following vote:**

For: 6 - Amanda Hargrave, Cherif Gacis, Alex Vogt, Mitch Hoffman, Diane Phalen, Ryan McGillicuddy

Against: 0 -

Absent: 3 - Robert Watts, Hilary Taylor, John Hardy

6. Consider approval of proposed Recommendation Resolution recognizing Bicycles as a valuable form of transportation and recreation and urging the community to continue to invest in this form of transportation for benefit of our people, parks, and natural areas.

**A motion was made by Alex Vogt, seconded by Ryan McGillicuddy, to postpone this item until the next meeting.**

**The motion carried by the following vote:**

For: 6 - Amanda Hargrave, Cherif Gacis, Alex Vogt, Mitch Hoffman, Diane Phalen, Ryan McGillicuddy

Against: 0 -

Absent: 3 - Robert Watts, Hilary Taylor, John Hardy

## DISCUSSION

7. Receive a staff update regarding plans for the design and construction of hike and bike trails within the greenspace of Cottonwood Creek.
  - Jamie Lee Case shared she attended a comprehension plan meeting. The public shared their interest, and how this was promised to them when development was planned.
  - Jamie Lee Case has a meeting with the San Marcos Green Belt Alliance to see if they are interested in mapping out the trails in this area, if not this will be placed in future CIP.
  - Amanda Hargrave shared the community would like to speak at future meeting.
  
8. Receive a Staff update regarding paid parking implementation within City Park parking lot.
  - Jamie Lee Case met with Parking Advisory Board to discuss implementation.
  - Parking Advisory Board recommended launching the paid parking pilot program in the Fall.

## REPORTS

9. Receive the following reports: Park Projects Monthly Report, Athletic Division Monthly Report, Youth Services Division Monthly Report, Habitat Conservation Plan (HCP) Monthly Report, and San Marcos Greenbelt Alliance Quarterly Report.
  - Diane Phalen noted there was not an SMGA quarterly report at this time.

## FUTURE AGENDA ITEMS

10. Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*
  - Recommendation Resolution recognizing Bicycles as a valuable form of transportation and recreation and urging the community to continue to invest in this form of transportation for benefit of our people, parks, and natural areas.
  - Discussion on Fee in Lieu
  - Paid Parking – standing item
  - Staff update on sewage disposal in natural areas

**IV. Question and Answer Session with Press and Public.** *This is an opportunity for the Press and Public to ask questions related to items on **this** agenda.*

- No comments were made.

## V. Adjournment

The meeting was adjourned at 7:36 pm by Board Chair Alex Vogt.



Parks and Recreation Board Chair



Staff Liaison

### Notice of Assistance at the Public Meetings

The City of San Marcos does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 512-393-8074 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov)