



**City of San Marcos
Regular Meeting Minutes
Library Board**

Monday, January 23, 2023 at 5:30 p.m.

Place: Local History Room at the San Marcos Public Library

I. Call to Order

Ann at 5:34 p.m.

II. Roll Call

Present: Katie Cargill, Stephanie Daniels, Geneva Gano, Lauren Mikiten, Shirley Ogletree, and Ann Whitus.

Not Present: Stephen Beck

III. 30 Minute Citizen Comment Period: *Persons wishing to speak during the citizen comment period please submit your written comments to dinsley@sanmarcostx.gov no later than 12:00 pm on the day of the meeting. Comments shall have a time limit of three minutes each.*

No comments

IV. MINUTES

Consider approval, by motion, of the October 24, 2022 and November 28, 2022 meeting minutes.

Motion for approval by Lauren, seconded Ann, none opposed.

V. ACTION ITEMS

None.

VI. REPORTS and ANNOUNCEMENTS

1. Board member terms limits and city council accepting applications for new board members. Two positions will be appointed.
2. Texas State Library and Archives accreditation report
3. Friends of the Library annual membership drive response has been high. In addition, the Hill Country Freethinkers donated \$3,500 and Dell Computers donated \$5,000.
4. Friends donations have been overwhelming, book sale is earlier than announced. Please sign up to help online or at the Information Desk. Sale dates February 9-12.

5. Director's Monthly Report including staffing update
Kanopy Streaming is a documentary streaming service. The library had one staff member leave, and the job has been posted. The public PC use is up by over 800. Bright by Texas is a program providing early childhood programming including texts at developmental milestones.

VII. DISCUSSION

6. Bicycle check out services (Lauren Mikiten). The board expresses interest in this service, but to be successful it would have to be a partnership to deal with repairs and liability. Discussion also included having a bicycle giveaway, getting donations from individuals as well as from the SM Police Department or other groups. The goal would be to find a way to provide bicycles to our community members that needs reliable transportation.
7. New room booking/program registration software. Consider requiring a library card to book study rooms, but not meeting rooms. Walk-in use would be open to everyone. Study rooms may be booked one week in advance, while the large meeting rooms may be booked for the current month and the month following. Library cards are required for reservations and reservations will be held for 15 minutes after the start of the reservation.

VIII. FUTURE AGENDA ITEMS

The next meeting is scheduled for Monday, February 27, 2023 at 5:30 p.m.

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

VIII. Adjournment

Meeting adjourned at 6:35 p.m.

Motion for approval by Lauren, seconded Geneva, none opposed.

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For more information on the Library Board, please contact Diane Insley at 512-393-8200 or dinsley@sanmarcostx.gov