



**City of San Marcos  
Cemetery Commission  
Meeting Agenda  
May 24, 2023  
Grant Harris, Jr. Building  
Conference Room  
401 E. Hopkins  
4:00 p.m.  
Virtually via Zoom:**

<https://us02web.zoom.us/j/87205321261>

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**I. Call to Order**

**II. Roll Call**

**III. 30 Minute Citizen Comment Period:**

*Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting virtually must email [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) for distribution to the board prior to the meeting. Those wishing to speak in person may sign up in person on the day of the meeting. Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up.*

**MINUTES**

1. Consider approval, by motion, of the April 26, 2023, regular meeting minutes.

**DISCUSSION ITEMS**

2. Discuss updating the volunteer schedule for condition of cemetery report.

**REPORTS**

3. Receive a staff update regarding the Ground Penetrating Radar at the Roberts Section in collaboration with Texas State University GIS graduate program.
4. Receive a staff update on preparations to begin the sale of columbarium space.
5. Receive a brief report from Commissioner Cindy Casparis, and Clay Sullivan on the condition of the cemetery.
6. Receive a brief staff report on the status of the cemetery expansion project.

**FUTURE AGENDA ITEMS**

7. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

#### **IV. Question and Answer Session with Press and Public.**

*This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

#### **V. Adjournment**

##### Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov).

For more information on the Cemetery Commission, please contact the Parks and Recreation Department at [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov)