



## City of San Marcos

### Regular Meeting Historic Preservation Commission May 4, 2023, 6:00 PM City Hall, Council Chambers 630 East Hopkins Street

*The Commission member presiding over the meeting will be present at this location.*

**Due to COVID-19, this will be a hybrid (in-person/virtual) meeting. For more information on how to observe the virtual meeting, please visit:**

**<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>**

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*The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.*

#### **I. Call To Order**

#### **II. Roll Call**

**III. Citizen Comment Period:** *Persons wishing to participate (speak) during the citizen comment period must submit their written comments to [hpcommission@sanmarcostx.gov](mailto:hpcommission@sanmarcostx.gov) no later than **12:00 p.m. (noon)** on the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Please indicate if you would like to speak in person.*

#### **ELECTION OF THE FOLLOWING OFFICERS:**

1. Historic Preservation Commission Chairperson
2. Historic Preservation Commission Vice Chairperson

#### **MINUTES**

3. Consider approval, by motion, of the April 6, 2023 regular meeting minutes.

#### **ACTION ITEM**

4. **HPC-23-06 (804 Burluson Street)** Consider a request for a Certificate of Appropriateness by Kristy Money to allow the construction of a new, detached, two-story,

three-car garage, which will include a 1,000 square foot Accessory Dwelling Unit (ADU) on the second floor.

## **PUBLIC HEARINGS**

*Written comments or requests to join in a public hearing must be sent to [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) the day prior to the meeting and no later than **12:00 p.m. (noon)** on the day of the hearing. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>. Please indicate if you would like to speak in person.*

- 5. HPC-23-08 (728 Viola Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Daniel Garcia to allow the renovation of the existing detached garage at the rear of the property which will alter the pitch of the structure's roof.
- 6. HPC-23-09 (804 Burleson Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Kristy Money to allow the removal of the wrought iron Juliette balcony on the second story of the front façade and to allow the installation of a new window awning over the sunroom window, located at the southeast corner of the front façade on the first story of the home.
- 7. HPC-23-10 (802 West San Antonio Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Mike Wills, on behalf of Stephanie Rubiano Shropshire, to allow a change in the approved design of a new, detached 712 square foot single-story workshop/art studio to be located behind the existing detached garage in the rear yard of the property which would allow vinyl windows to be installed rather than custom-built wood windows, and allow a wrought iron fence to be installed along the side and rear property lines.

## **UPDATES**

- 8. Updates on the following:**
  - a. HPC Committee Reports Concerning Recent Activities
  - b. Grant Opportunities and Updates
  - c. Dunbar School Home Economics Building Restoration Progress
  - d. Historic Preservation Plan Update
  - e. Upcoming Events and Training Opportunities

## **DISCUSSION ITEMS**

- 9. Discussion regarding a future meeting to cover the potential process to rename local historic landmarks and provide feedback to staff.**

#### **IV. FUTURE AGENDA ITEMS**

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

#### **V. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC**

This is an opportunity for the Press and Public to ask questions related to items on this agenda. Persons wishing to participate remotely in the Q&A session must email [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) beginning the day prior to the meeting and before 12:00PM the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. If attending in person, no sign up is required.

#### **VI. ADJOURNMENT**

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov). For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or [abrake@sanmarcostx.gov](mailto:abrake@sanmarcostx.gov).